I need a room urgently, what is the process?
Simply reserve on the website of the residence based on the available studios. We will process your request as quickly as possible.

Is the Silo Bleu the place for me?
Students, interns or PhD students, all are welcome😊. You must be registered with the university or an education institution.

What documents do I need for the reservation?
- form to be completed on the website of the residence
- copy of the ID card or passport of the tenant and/or guarantor
- proof of registration or pre-registration at a university or higher education institution
- copy of the residency card or proof of application for a residency card for residents of European Community countries and of the visa application for residents of third countries outside the European Community (for foreigners residing in Switzerland for more than 3 months only)
- copy of the extract from the debt collection register for persons residing in Switzerland for more than 3 months only
- guarantor’s most recent tax assessment
- copy of the guarantor’s last 3 pay slips

What is a guarantor?
A guarantor is a person who agrees to be responsible for your rental contract and guarantees to pay the lessor the rent for the studio. A guarantor can be a parent or relative, for example.

How much is the security deposit and how do I pay it?
The deposit is 3 times the amount of the rent, and can be taken out with a security deposit specialist such as Firstcaution or a Swiss bank.

What is the difference between a rent guarantee certificate from a body like Firstcaution and/or a bank guarantee from a bank?

Firstcaution-type rent guarantee certificate:
1) For Swiss residents, payment of an annual premium of the amount of your guarantee + CHF 20 management fee + federal stamp duty.
2) For foreign residents, payment of a deposit of 50% of the guarantee to a bank account + registration fees. The amount deposited is held for the entire period the studio is occupied.

Bank guarantee:
1) Payment of the amount of the bank guarantee to a Swiss bank of your choice. The amount deposited is held for the entire period the studio is occupied.

When do I need to pay by?
The security deposit must be in place and the first rent payment made prior to the date of arrival based on the information supplied. The subsequent rent payments must be paid to the Régie month or one quarter in advance depending on the lease, before the 5th of each month.
You ask, we answer!

What is the minimum rental period? Can the contract be renewed?
The minimum rental period is 6 months.

Can I move into the studio before the rental period?
It is not possible to move in before the start date of the contract.

Can I view the rooms in advance to help me choose the studio?
We can arrange a viewing of the studios on request.
The studio shown may be one that is similar if the desired studio is still occupied.

When is my security deposit returned?
The security deposit is only released once all rent payments have been made and all expenses invoiced to the tenant have been settled.

How can I decorate my studio?
The tenant may decorate their accommodation as they wish. However, none of the furniture provided may be removed from the studio.

Can I hang paintings and paint the walls?
Drilling and/or painting the studio walls are prohibited.

What is included in my studio?

<table>
<thead>
<tr>
<th>Furniture</th>
<th>MEDIUM</th>
<th>LARGE</th>
<th>XL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complete single bed with mattresses and storage drawers</td>
<td>✔</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Complete double bed with mattresses and storage drawers</td>
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<td>✔</td>
<td></td>
</tr>
<tr>
<td>Dining table with two chairs</td>
<td>✔</td>
<td>✔</td>
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<tr>
<td>Dining table with four chairs</td>
<td></td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Work desk with drawers</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Fully equipped kitchen with hotplates, fridge, microwave</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Shower room / WC, washbasin and storage cabinet</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Various storage units</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
</tbody>
</table>

You must bring your own personal effects, crockery, cooking pots and kitchen utensils, bath towels, and bedding (sheets, pillow cases and duvet covers).
The duvet, pillow and mattress protector are provided.

Dog, cat, mouse - who can I bring with me?
Animals are not permitted in our buildings.
The presence of an animal in your accommodation may be grounds for termination of your contract.

Where can I park my bike?
You will find sufficient parking spaces for bikes in the residence and outside.

Do I need to register in my new town?
Yes! Please go to the residents’ registration office on the day of your arrival and register on presentation of your contract.
All of the necessary information can be found on the website of the municipality of Renens, a link to which can be found on the residence’s website.
Can I sublet my room?
Subletting is not generally permitted. However, exceptions can be made in the case of university exchange programs.

Can I have visitors?
Visitors are authorised from 8am to 10pm. Please be considerate of other residents and keep noise to a minimum in
your studio, in the corridors and in the communal areas of the residence. In the event of any problems, the caretaker or
security department or other agents of the owner may ask your guest(s) to leave the premises.
However, and subject to the express authorization of the person in charge of the residence, the visitors can be
accommodated by the tenant for a maximum duration of 7 days per period of 12 months. Failure to comply with this
clause may result in the termination of the contract.

Do I need to sign up to use the communal areas?
You may use the communal areas at any time in accordance with the terms of use supplied.

I don't like cleaning. Is there a cleaning service I can use?
You can ask at reception for a cleaning service at your own expense.

Are there washing machines/dryers?
Yes, washing machines and dryers are available in the residence.
Their use is reserved for tenants of the residence only and is subject to payment.
Ask at reception for information on how to use the machines.

Where are the rubbish and refuse bins?
Containers for different types of waste are provided outside the building.

What do I do if I break something?
Don't worry, these things happen. You contact us or the housekeeping, we will get it fixed and you will bear the costs of
repair or replacement.

Can I bring my own mattress?
No, a mattress will be provided and is included with your studio.

I will be leaving my accommodation, what do I need to do?
Please send us a recorded letter, signed by all the leaseholders.
We must receive this letter within the deadline stated in the contract. Please contact us if you have any questions.

Can I move out before the end of my notice period?
You may only be released of your obligations if you find a solvent tenant and the new lease contract is signed, the first
rent and the guarantee provided by the new tenant.
We can help you find a new tenant if necessary.

Régie de la Couronne SA, 4 January 2019